Newsletter

Newsletter 7 **5th December 2025**

Assembly Theme: Christmas

Dear Parents and Carers,

It was lovely to see so many of you at the Christmas Shopping Evening last week – I hope you enjoyed it and found some perfect gifts. We are really enjoying all the preparations for Christmas and look forward to sharing lots of events with you over the next few weeks. I have included a timetable of activities for the least week of term, to help with planning. As always, if you need any clarification on any of these, please do not hesitate to contact the School Office.

PTFA

Christmas Shopping Evening: A huge thank you to everyone who helped with our Christmas Shopping Evening; we really appreciated everyone's help – staff, families and children, and were particularly pleased to welcome some people back to help clear up! Thanks to everyone's efforts, the PTFA can fund the cost of the pantomime coaches, which reduces the cost by almost £10 a child. Any additional funds will go toward the new trim trail the children are desperate to have for the field.

Found item: A lovely pair of new silver dropper earrings, in a net bag, was found after the Christmas Shopping evening. If you have lost them, please contact the school office.

Tea Towels

Back by popular demand, we have a new PTFA tea towel – the children have drawn their faces along with the staff too. These make the perfect Christmas gift – costing £7.50 – with all profits going to the PTFA. There is also a multi buy offer of 3 for £20 for all orders received by 10th December. Delivery to school is booked for the week beginning 15th December. They are selling quickly, so if you would like to buy one, please get your order in as soon as possible! There is an order form at the foot of the Newsletter or you can order on Arbor (under School Shop).

Christmas Disco

The Christmas Disco is on Thursday 18th December, from 5.30 to 7.00 p.m. Entry is £3, and payments can be made via Arbor, or on the door. Children may bring a small amount of money with them for refreshments. No mobile phones can be brought – if any calls need to be made, I will be pleased to help, using the school phone. All children who attend the school are welcome to come along – I am sure we will have a great evening!

Panto! 16th December

We are all excited for the school trip to see *Dick Whittington* on Tuesday 16th December at the Gordon Craig Theatre. We will be leaving straight after morning registration and expect to return for lunch at approx. 1pm. As lunch is later than usual, please could children bring a snack for the interval? This could be a sandwich, crisps or fruit, and a drink. As always, if you have any queries, please contact the School Office.

Carol Service

The Carol Service takes place on Monday 15th December at 6.30 p.m. at St. Giles Church. Doors open at 6.15p.m. The children from Year 2 will be sharing their nativity play as part of the service, our KS2 choir will be performing and some of the Year 6 children will be giving readings. Children from Year 6 who are not singing or doing readings do not need to attend.

Christmas parties

Our class Christmas parties will also be taking place over the next few weeks – dates and times shown on the Countdown to Christmas table below. We will provide a drink and a snack (catering for individual dietary needs). Children may bring party clothes to school to change into – Reception and Nursery can wear these to school on their party days to simplify things.

Christmas Plays

It has been an absolute pleasure to hear and see the children rehearsing their Christmas plays, and I know they are looking forward to performing these for you. Entry is free and tickets are only needed for the Year 3 & 4 plays. The PTFA will be running a raffle at each event, with all proceeds going towards the trim trail project.

The arrangements for each play are as follows:

Nursery & Reception: Doors will open at 10.15a.m. for a 10.30 a.m. start.
Year 1: Doors will open at 2.15p.m. for a 2.30 p.m. start.

KS2 (Years 3/4 and Years 5/6):

- 6.00p.m.: Main door opens – Years 3 and 4 go to classrooms to change. Year 5 and 6 children whose parents are watching the Year 3/4 play go to their classrooms to wait.
- 6:30 p.m.: Year 3 & 4 play starts.
- 7.00p.m.: Year 5 & 6 children arrive to get ready, through the double doors by 326. Audience members welcome to wait in the Year 1 classroom.
- 7.15p.m.: 1st Raffle drawn. Year 3 and 4 children change in classrooms and meet parents in the KS2 courtyard. Those joining their parents to watch older siblings can come back into the hall.
- 7:30 p.m.(approx.): Years 5 & 6 play starts.
- End of evening: 2nd raffle drawn. Year 5 & 6 children go to classrooms to change, returning to the hall to meet up with their parents.

Photographs and videos may be taken – they are a precious part of your child's time at school. However, these cannot be shared on any social media sites as there are a number of children who may not appear on the internet for their safety own safety. Please share the message with friends and families attending. Thank you for your support.

Hitchin Christmas Tree Festival - Sunday 14th December

We are delighted that our choir has been invited back to the Hitchin Christmas Tree Festival to perform carols for the Sunday opening. We will meet at Holy Saviour Church, at 11.45am – ready to start singing at 12.00. We hope as many choir members as possible will be able to come; if your child is in the choir, please sign up on Arbor under Trips.

Countdown to Christmas!

Monday 8th Dec	**Tuesday 9th Dec**	**Wednesday 10th Dec**	**Thursday 11th Dec**	**Friday 12th Dec**	**Saturday 13th Dec**	**Sunday 14th Dec**
	a.m. Year 6 singing at Poynders Meadow	Play dress rehearsals	10.30 a.m.: Reception Play 2.30 p.m.: Year 1 Play 6:30 p.m.: Year 3 & 4 Play 7.30p.m.: Year 5 & 6 Play	10.30 a.m.: Nursery Play 6:30 p.m.: Year 3 & 4 Play 7.30p.m.: Year 5 & 6 Play	Hitchin Christmas Tree Festival	Hitchin Christmas Tree Festival – Holy Saviour Church Choir singing Arrival at 11.45 – singing at 12.00
Monday 15th Dec	**Tuesday 16th Dec**	**Wednesday 17th Dec**	**Thursday 18th Dec**	**Friday 19th Dec**		
9.30a.m.: School Carol Service – St. Giles – children and staff. a.m. Reception Party 6.30p.m.: Year 2, 6 & parents Carol Service at St. Giles.	9.00 a.m. Whole School Pantomime Visit	Christmas Lunch Christmas jumpers may be worn	a.m. Year 6 singing at The Bury p.m. Parties for Years 1-6. 5.30 – 7.00 p.m. PTFA children's disco	Christmas jumpers may be worn. a.m. Nursery Party Term Finishes at 1.15p.m.		

Be Bright – Be Seen

Over the next few days we will be teaching the children different ways to keep themselves safe by being seen in the dark, following the Herts County Council – *Be Bright Be Seen* campaign. Resources and activities are available on the school website, for anyone who is interested.

I hope everyone has an enjoyable weekend. Please remember that I am always happy to discuss any issues with you. Thank you for reading this newsletter.

Yours sincerely,

Liz Pollard
HEADTEACHER

Codicote School PTFA Tea Towel Order Form

Child's Name (or contact details):

Class:

Quantity:

Payment received: Cash ☐ Cheque ☐

(Please tick)

Payments need to be made at the time of ordering – either by card on Arbor, cash or cheque in the office.

Community News

There is always a warm welcome, delicious pastries and good coffee at Cafe Church in the PMH on the first Sunday of the month from 10am. The December theme is HOPE. Expect music, a video clip, craft, discussion, a short talk and prayers on the theme. All are very welcome.